

Berkley Public Library Board Meetings Minutes April 21, 2021

Present: Matt Church, Library Director (virtually attending from Berkley); Rita Van Brandeghen (virtually attending from Berkley), chairperson; Carol Hermann (virtually attending from Berkley), Amanda Rohda (virtually attending from Berkley), Mary Jo Armstrong (virtually attending from Berkley), and Jordan Paterra (virtually attending from Berkley), Board Members; Natalie Price (virtually attending from Berkley), City Council Liaison.

Meeting Convened 7:01 p.m.

Minutes from February 17th meeting were approved as printed.

Librarian's Report:

The Library Director presented his reports on staff, building and grounds, programming, finances, technology, and the Friends of the Berkley Public Library fundraising.

Highlights of the report include:

- Heather Earnely, Library Clerk, worked her last shift on 1/29.
- The City hosted a COVID vaccine clinic for City staff on 3/19. All library staff are vaccinated
- A total of 34 people attending virtual story times between February and March.
- A total of 605 kids and 52 teens took home take home crafts February through March.
- 12 people participated in the *Tinderbox* author talk in February.
- Pronunciator was added as an online language learning resource.
- A sprinkler system inspection and maintenance work was completed.
- A paper recycling dumpster is now available in the library parking lot for library and public use.
- Friends donated two bags of books and movies for the Berkley Education Foundation fundraiser.

Old Business:

Circulation: Overall circulation is staying pretty steady with pick-up only continuing.

COVID response:

- Maintain phase one.
- Book quarantine will decrease as number of positive cases decreases in the county.
- Building is being sprayed every night with organic sanitizer.
- HVAC systems was updated to increase the fresh air intake.

New Business:

Code of Conduct review:

- Update the Berkley Public Library Code of Conduct to include a point not allowing unwanted photography/video recordings of works and patrons.

Materials Selection Polity review:

- Update Berkley Public Library Materials Selection Policy to include the City's Non-discrimination Policy.

Update from City Council Liaison:

- May is Berkley History Month,
- Phase II of Signage Update has begun.
- Park naming contest for Merchants/Oxford Park is happening,
- Some parks will allow dogs on sidewalks.

The meeting was adjourned.

Next meeting – June 9, 2021 at 7pm.

Respectfully Submitted, Amanda Rohda